

***Using CCPS properties for WRRC races***

WRRC races held at CC Public Schools need to have a completed/submitted "Application for Use of School Facilities" form. These forms are available at the school's main office during normal school hours.

Here is some helpful info for filling out the app:

Group: Westminster Road Runners Club

School: the school we are requesting to use

Type of Activity: Track Run or Road Run

Status of Activity: Non profit

Time required: 6:00P to 8:30P; facilities required: Other: track or parking lot

Other services required: Outdoor restrooms (the school typically doesn't allow this)

Use yourself as the Official and Group Leader. We DO have a "certificate of insurance" on file in the Board of Ed Central Office; our contact is Wendy Garver ([jwgarve@carrollk12.org](mailto:jwgarve@carrollk12.org)). I can send you a copy if you'd like to attach it to your Facilities Use form (it's not official like the one on file, though).